

THE JB SEED 2008: PROFESSIONAL AND SKILLS DEVELOPMENT

APPLICATION FORM

Grants of up to \$3,000

This category is open to musicians and musical technicians who wish to enhance their skill base or career choices by undertaking further study, residencies, mentoring relationships, seminars or conferences with recognised practitioner/s of excellence. Applicants must include an abridged relevant biography, their vision of the benefits of their project, an abridged biography of the proposed practitioner and confirmation that the practitioner is willing and able to be involved in the project. This letter of support should also state how much the practitioner will charge and confirm any dates already agreed upon.

This program can occur within Australia, or if the expertise exists only overseas, then in an international setting.

TIMELINE & DEADLINES

Applications due:	17 th March 2008
Applications <u>must be</u> post marked on or before the 17th March 2008.	
1 st round notified:	21 st May 2008
If your application is successful you may be asked for further information.	
Further information due:	4 th June 2008
Final successful applicants notified:	Mid July 2008
Funds dispersed:	After 1 st August 2008.
Acquittal due:	30 days from completion of project

*These dates are subject to change – please check the website for updates.

*****We are unable to fund projects that commence before 1st August 2008.**

SUBMITTING YOUR APPLICATION

All applications are to be submitted by post to the following address and you MUST state your project category on the envelope for example:

Professional and Skills Development
The JB Seed Grant Program
PO Box 1609
Fremantle WA 6959

****IMPORTANT NOTES****

- We do not return any CD's, photos etc, so please do not send anything that you need back.
- All decisions are final and no further correspondence will be entered into.
- It is your responsibility to notify us if the contact information you provide changes in any way.
- KEEP IT SHORT AND SUCCINCT! We have designed this form this size for a reason, please use only the space provided for your answers.

CHECKLIST

Please ensure you have included all relevant information.

- Completed the application form in its entirety?
- Included a brief relevant biography? **No more than 1 page.**
- Included a brief biography of proposed practitioner? **No more than 1 page.**
- Letter of support from the proposed practitioner that they are willing and able to be involved in the project including information regarding any charges and dates agreed upon?

PLEASE KEEP THIS PAGE FOR YOUR REFERENCE

SUMMARY OF YOUR DETAILS

1. Applicant Details

Contact name:	
Your date of birth:	
Postal address:	
Suburb:	
State & Postcode:	
Phone at home:	
Phone at work:	
Mobile:	
Email:	
Website address:	www.
Myspace address:	www.myspace.com/
How did you hear about us?	

2. Alternative contact – if you are not available & we need to speak to you about your application.

Alternative contact:	
Relationship to you:	
Phone at home:	
Phone at work:	
Mobile:	
Email:	

3. Project in Brief:

Study type: (Mentorship/Lessons etc)	Discipline: (Cello/Singing etc)	Practitioner's name:	Start date:	Location	Duration

4. Total amount of funding requested from The JB Seed

\$

THIS section is for office use only, **please do not complete.**

Anything missing;	
Notified of status;	
Action;	
NOTES;	

TELL US MORE ABOUT YOUR PROJECT

5. Describe how you want to further develop your professional skills? Please be specific about which particular areas of your skills will be developed.

6. Where will the project take place? (Physical location/s).

7. Please provide a timeline for your project:

Project component	Anticipated Commencement	Anticipated Completion	Duration of session/s	Frequency of session/s (daily/weekly/monthly)

8. Why do you want to undertake this project with this particular practitioner?

9. Expected outcomes / benefits for you or others.

10. How will this project contribute to you becoming a more self-sustained artist?

11. Your relevant experience, formal or otherwise.

THE JB SEED 2008: PROFESSIONAL & SKILLS DEVELOPMENT APPLICATION FORM
BUDGET – Please refer to accompanying example budget for guidance.

Expected income:

Personal contributions...	\$
	\$
Total of personal contributions	\$ A

Other grants / funding – if applicable:

Funding body	Status? C or UC Confirmed or unconfirmed	If unconfirmed, notification date?	Amount
			\$
			\$
			\$
	Total of other grants / funding		\$ B

TOTAL EXPECTED INCOME	\$ C
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A + B = C

Expected expenses:

	How much?
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL EXPECTED EXPENSES	\$ D

Total expected income	\$	C
Less total expected expenses	\$	D
The JB Seed Grant Program Contribution	\$	

C – D = JB Seed Contribution

WHAT TO DO NOW?

1. Ensure you have included all relevant information.

- Completed the application form in its entirety?
- Included a brief relevant biography? **No more than 1 page.**
- Included a brief biography of proposed practitioner? **No more than 1 page.**
- Letter of support from the proposed practitioner that they are willing and able to be involved in the project including information regarding any charges and dates agreed upon?
- Provided a copy of your music on CD? **No more than 1 CD with 2 songs.**

2. Post your application, biographies and support letter to:

Professional and Skills Development
 The JB Seed Grant Program
 PO Box 1609
 Fremantle WA 6959

EXAMPLE BUDGET

This example is based on a two week Tabla intensive with a world renowned Indian Tabla master in Sydney.

Expected income:

Personal contributions...	\$	
Cash saved	\$500	
Total of personal contributions	\$500	A

Other grants / funding – if applicable:

Funding body	Status? C or UC Confirmed or unconfirmed	If unconfirmed, notification date?	Amount
Arts Victoria	UC	30 th March 2008	\$750
Myer Foundation	C		\$500
			\$
Total of other grants / funding			\$1250 B

TOTAL EXPECTED INCOME	\$1750	C
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A + B = C

Expected expenses:

	How much?
Airfares – Melbourne to Sydney return	\$250
Accommodation – 2 weeks @ \$50 per night	\$700
Per diems - \$50 per day for 14 days	\$700
Tuition fees – 3 hour lessons @ \$150 per lesson for 10 days	\$1500
Transport – from accommodation to tutors residence \$10 per day for 10 days	\$100
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL EXPECTED EXPENSES	\$3250 D

Total expected income	\$1750	C
Less total expected expenses	\$3250	D
The JB Seed Grant Program Contribution	\$1500	

C – D = JB Seed Contribution